

GOVERNMENT DEPARTMENTS AND AGENCIES, EXPENDITURE ON POSTAGE, AUDITING

2582. Mrs C.L. Edwardes to the Minister representing the Minister for Racing and Gaming; Government Enterprises

For each Department and agency under the control of the Minister, including the Ministerial office -

- (a) what was the monthly expenditure on postage for each of the financial years 2001/2002, 2002/2003 and for each month, to date, of the current financial year;
- (b) what was the value of stamps purchased;
- (c) what was the value of 'franked' items posted; and
- (d) when was the last time that postage expenditure was audited?

Mr E.S. RIPPER replied:

MINISTERIAL OFFICE

Please refer to the response provided by the Premier for question on notice 2567 of 2 March 2004

GOLD CORPORATION

- a)-b) 2001/02 Average \$750/month
2002/03 Average \$750/month
July 2003 to Feb 2004 Average \$1,000/mth
- c) Franked items – as (a)
- d) All expenditure audited annually.

Note: Above does not include:

- Costs of direct mail programmes (classified as marketing costs)

GOVERNMENT EMPLOYEES SUPERANNUATION BOARD

(a)

Period	Expenditure
Jul-01	\$2,703
Aug-01	\$8,445
Sep-01	\$2,734
Oct-01	\$2,254
Nov-01	\$2,472
Dec-01	\$72,240
Jan-02	\$12,789
Feb-02	\$2,856
Mar-02	\$3,463
Apr-02	\$3,510
May-02	\$84,676.65
Jun-02	\$2,577.88
2001/02 Total	\$200,721
Jul-02	\$2,596
Aug-02	\$4,108
Sep-02	\$12,646

Oct-02	\$105,209
Nov-02	\$5,293
Dec-02	\$4,141
Jan-03	\$4,792
Feb-03	\$3,609
Mar-03	\$4,035
Apr-03	\$3,953
May-03	\$57,079
Jun-03	\$46,416
2002/03 Total	\$253,877
Jul-03	\$72
Aug-03	\$4,753
Sep-03	\$3,406
Oct-03	\$81,029
Nov-03	\$37,432
Dec-03	\$10,197
Jan-04	\$14,811
Feb-04	\$8,463
Mar-04	
Apr-04	
May-04	
Jun-04	
2003/04 Total	\$160,163
Grand Total	

- (b) Stamps Purchased: For current year to date: \$64.30
2002/2003: \$75.80
2002/2001: This information is archived and not immediately accessible.
- (c) Franked Items Posted: See answer to (a).
- (d) Last Audit: No specific audit on postage – previous financial years figures have been subject to annual external audit by OAG.

INSURANCE COMMISSION OF WESTERN AUSTRALIA:

- (a) The monthly expenditure on postage for each of the financial years 2001/2002, 2002/2003 and for each month, to date, of the current financial year was:
- | | |
|----------------|-------------|
| 2001/2002 | |
| July 2001 | \$6,938.71 |
| August 2001 | \$10,075.69 |
| September 2001 | \$1,103.25 |
| October 2001 | \$5,301.22 |
| November 2001 | \$620.59 |
| December 2001 | \$4,063.25 |

January 2002	\$8,483.60
February 2002	\$12,070.45
March 2002	\$7,981.06
April 2002	\$6,282.13
May 2002	\$7,212.15
June 2002	\$8,214.62
2002/2003	
July 2002	\$6,728.24
August 2002	\$8,549.65
September 2002	\$10,675.04
October 2002	\$6,884.01
November 2002	\$7,739.63
December 2002	\$7,072.63
January 2003	\$5,993.28
February 2003	\$7,144.44
March 2003	\$8,959.90
April 2003	\$7,523.77
May 2003	\$7,392.30
June 2003	\$11,206.44
2003/2004	
July 2003	\$7,598.76
August 2003	\$8,855.45
September 2003	\$7,845.15
October 2003	\$7,893.33
November 2003	\$8,263.27
December 2003	\$6,975.33
January 2004	\$7,587.69
February 2004	\$9,307.92

- (b) Since 1 July 2001 to date the total spent on the purchase of stamps has been \$190.
- (c) Nil. The Insurance Commission does not have a franking machine.
- (d) As part of carrying out their year end audit, the external auditors have to satisfy themselves as to the level of income and expenditure earned and incurred by the Insurance Commission of Western Australia. The Insurance Commission's independent internal auditors are also charged with reviewing and reporting on, amongst other things, the controls surrounding the incurring of expenditure within the organisation. No specific audit of postage expenditure has been undertaken.

LOTTERIES COMMISSION

- (a) The table below represents total postage expenditure by month since July 2001.

Total Postage Expenditure

	2001/02	2002/03	2003/04
	\$	\$	\$
Jul	0	0	0
Aug	8,439	7,148	6,510
Sep	10,299	6,622	5,926
Oct	8,275	6,772	6,613
Nov	10,416	6,456	7,120
Dec	10,488	12,368	9,603
Jan	16,061	6,249	9,103
Feb	11,254	8,019	10,103
Mar	15,287	9,475	
Apr	14,161	8,321	
May	12,608	5,831	
Jun	24,828	12,648	
Total	142,116	89,909	54,978

- (b) Lotterywest does not operate an imprest system which requires buying postage stamps or franking mail but instead uses pre-paid envelopes.

- (c) As for (b) above.
- (d) Mail lodged with Australia Post is checked and reconciled against monthly statements. This process forms part of the Accounts Payable function which is audited annually by Lotterywest's outsourced internal auditors, Ernst & Young.

RACING AND GAMING DEPARTMENT OF

- A) 2001/02 2002/03 2003/04 to date
 \$3,042 \$3,383 \$3,094
- B) Nil.
- C) Nil.
- D) No formal audit conducted, however, a monthly exception verification is carried out.

BURSWOOD PARK BOARD

- A) & B) 2001/02 2002/03 2003/04 to date
 \$95 \$95 \$130
- C) Nil
- D) Manager conducts manual reconciliation quarterly.

RACING AND WAGERING WESTERN AUSTRALIA

- A) 2001/02 2002/03 2003/04 to date
 \$3,491 \$3,007 \$4,530 *
- * There was a one off payment of \$7,068 in February 2004 for a Racing Industry Review Survey sent out to Racing Industry participants. Excluding this payment monthly average would have been \$3,515.*
- B) Nil
- C) \$87,500
- D) Annual expenditure audit may include audit of postage.

WESTERN AUSTRALIAN GREYHOUND RACING AUTHORITY

- A) 2001/02 2002/03 2003/04 to date
 \$897 \$1,122 \$1,002
- B) Nil.
- C) Nil.
- D) No formal audit conducted, however, a monthly exception verification is carried out.

WATER CORPORATION

- (a) The Water Corporation's monthly expenditure on postage is as follows:

<i>Month</i>	<i>2001/2002</i>	<i>2002/2003</i>	<i>2003/2004</i>
July	\$ 52,478	\$ 34,459	\$ 40,728
August	\$ 268,679	\$ 280,680	\$ 278,833
September	\$ 131,466	\$ 149,201	\$ 142,724
October	\$ 87,918	\$ 93,407	\$ 102,473
November	\$ 145,901	\$ 141,717	\$ 137,543
December	\$ 74,917	\$ 70,638	\$ 75,130
January	\$ 123,676	\$ 148,336	\$ 137,845
February	\$ 76,333	\$ 82,064	\$ 83,526
March	\$ 80,672	\$ 82,506	\$ 75,814

Extract from *Hansard*
[ASSEMBLY - Tuesday, 1 June 2004]
p3228a-3232a
Mrs Cheryl Edwardes; Mr Eric Ripper

April	\$ 114,514	\$ 121,840	
May	\$ 91,791	\$ 84,340	
June	\$ 100,239	\$ 103,946	
	\$1,348,584	\$1,393,134	\$1,074,616

- (b) The Corporation's records do not separate stamp purchases or “franked” items.
- (c) Not applicable.
- (d) The contracts for postal services were subject to an internal audit in October 2000.